



Tri-M® Program Guidelines (Revised 2020)

Table of Contents

- A. PROGRAM DESCRIPTION 3
 - Article I—Name, Purpose, and Governance 3
 - Article II—Chapter Classifications 3
 - Article III—Local Chapters 3
 - Article IV—Local Chapter Bylaws 4
 - Article V—State Associations 4
 - Article VI—Official Insignia 4
- B. CHAPTER ACTIVATION AND MEMBERSHIP 6
 - Article VII—Chapter Activation 6
 - Article VIII—Membership 6
 - Article IX—Active Member Selection 6
 - Article X—Lapsed Membership 7
 - Article XI—Dismissal 8
- C. CHAPTER PERSONNEL 9
 - Article XII—The Chapter Advisor 9
 - Article XIII—Chapter Officers 9
 - Article XIV—Chapter Executive Committee 10
- D. CHAPTER ACTIVITIES 11
 - Article XV—Meetings 11
 - Article XVI—Local Activities 11
 - Article XVII—Regional Activities 11
 - Article XVIII—Liability 12



E. NATIONAL, DIVISION, AND STATE CHAIRS..... 13

 Article XIX—National Tri-M Advisory Council 13

 Article XX—National Chairperson..... 13

 Article XXI—National Chair-Elect..... 14

 Article XXII—Immediate Past National Chairperson 15

 Article XXIII—Division Chairpersons 15

 Article XXIV—State Chairpersons 16

F. AMENDMENTS 18

 Article XXV—Amendments..... 18

A. PROGRAM DESCRIPTION

Article I—Name, Purpose, and Governance

Name—The name of this organization shall be the Tri-M Music Honor Society (Tri-M). The three M initials stand for Modern Music Masters.

Purpose—The purpose of this organization is to inspire music participation, create enthusiasm for scholarship, stimulate a desire to render service, and promote leadership in the music students of secondary schools.

Governance—Tri-M is under the sponsorship and supervision of The National Association for Music Education (NAfME) (NAFME), 1806 Robert Fulton Drive, Reston, VA 20191. NAfME shall have, hold, and administer all property, funds, and affairs of Tri-M.

Registered—The words “Tri-M” and The Tri-M Music Honor Society insignia (see Article VI) are registered trademarks of The National Association for Music Education (NAfME).

Article II—Chapter Classifications

Divisions—Tri-M is composed of Senior chapters and Junior chapters.

Senior Division—Grade levels for Tri-M Senior chapters are 10, 11, and 12.

Junior Division—Grade levels for Tri-M Junior chapters are 6, 7, and 8.

9th grade—May be included in either a Senior or Junior chapter depending on the school structure.

Article III—Local Chapters

Eligible Schools

Public—Any secondary public school is eligible to charter a local chapter.

Nonpublic—Any nonpublic secondary school accredited or approved by a state department of education is eligible to charter a local chapter.

Home School—A school offering an alternative form of education (commonly known as home school) will only be considered eligible to charter a Tri-M chapter if its academic curriculum, including its music curriculum, is considered functionally equivalent to the education provided by public schools according to applicable state and local laws. The Tri-M advisor must be the music teacher. Documentation may be requested to verify state or local equivalency.

Alternatively, the home schooled student may request to be an honorary member of a local chapter.

Chapter Boundaries—A local chapter shall be associated with a single school and consider its division either Junior or Senior, according to its grade level. Schools with grades 6–12 in one building may house both a Junior chapter and a Senior chapter, but both Junior and Senior chapters must be registered to have all grades participate. Once a Senior or Junior Tri-M chapter is established and activated, all music students from those grade levels designated as eligible in the local chapter bylaws should be considered for candidacy. Tri-M member consideration should not be limited to any one segment of a music program (such as band, chorus, etc.).

Charter—A chapter will become chartered upon the school’s initial activation with NAFME.

Activation Fee—Each chartered chapter shall pay an annual activation fee determined by NAFME. Activation fees will be listed on the current activation form.

Individual Member Fees—NAFME does not collect individual Tri-M member fees. Individual Tri-M member fees may be collected by chapter or state affiliates but may not exceed \$35 per student. If a student cannot pay the \$35 member fee, the advisor may solicit for donations from other members of the society, school, or community. If the local chapter elects to collect a member fee, it may be collected once upon induction to the society, or annually as written by the local chapter’s by-laws. The member fee amount of \$35 was determined to cover the cost of basic membership materials (pin, patch, certificate, card, and t-shirt).

Rosters—Chapter rosters shall be kept and maintained by the local chapter. Copies need not be sent to NAFME.

Requirements—Duly chartered local chapters shall conform to all elements of these Tri-M Program Guidelines set forth by NAFME. Failure to do so may result in the loss of the charter.

Article IV—Local Chapter Bylaws

Intent—Each chapter shall write bylaws to amplify sections of these Tri-M Program Guidelines and to clarify the operating procedures of the chapter. Bylaws should be updated when necessary. Bylaws do not need the approval of NAFME or Tri-M but must be consistent with these Tri-M Program Guidelines

Contents—The local chapter bylaws shall contain information concerning the election and duties of officers, the schedule of meetings, member obligations, dues, and the like.

Acceptance—Bylaws and any amendments of those bylaws should be accepted by a vote of the chapter and by the school administration.

Article V—State Associations

NAFME State Affiliates—Tri-M does not have state associations. NAFME has state affiliates, and each state affiliate is expected to designate a Tri-M state chair to promote the program and to help organize regional activities that increase the value of Tri-M membership for students in their state.

State Memberships—NAFME state affiliates may offer a student membership to that state association and include Tri-M students as potential members. For this membership, NAFME state affiliates are expected to offer services and opportunities specifically designed to benefit the student members.

Tri-M Obligation—NAFME state affiliates may not mandate that Tri-M students or chapters join a state affiliate’s association solely based on that student or chapter’s participation in Tri-M.

Fees—Individual Tri-M member fees collected by chapter or state affiliates, if any, shall be \$35 inclusively (as stated in Article III, Local Chapters, Individual Member Fees).

Article VI—Official Insignia

Official Insignia—Tri-M shall have official insignia selected by NAFME.

Design—Tri-M Music Honor Society official insignia include a musical triplet in the shape of the letter M with the numeral 3 above it, representing the three initials of Modern Music Masters,

the name from which Tri-M was derived. The design includes a music staff, a lyre, and a manuscript scroll representing proficiency and service in the field of music.

Senior Division—The gold key pin with bronze background is the official insignia of the senior division.

Junior Division—The gold pin with bronze background and the abbreviation “Jr.” above the triplet is the official membership insignia of the junior division.

Alumni—The gold key pin is the official membership insignia for alumni members.

Advisor—The gold key pin with a diamond-like jewel is the official membership insignia for Tri-M advisors.

Honorary—The gold key pin with a ruby-like jewel is the official membership insignia for honorary members.

Availability—Pins are only available to members of an active Tri-M chapter. Pins can be purchased through the Tri-M catalog, available from NAFME.

Distribution—The distribution of insignia and the rules for use shall be under the exclusive control of NAFME.

Entitlement—Each active, alumni, or honorary member shall be entitled to wear this insignia.

Forfeiture—Any member who resigns or is dismissed due to flagrant violation of school rules or criminal law shall surrender the insignia to the chapter advisor. (If a member simply does not meet the academic or music criteria from one year to the next, he or she need not forfeit the insignia while not a member.)

B. CHAPTER ACTIVATION AND MEMBERSHIP

Article VII—Chapter Activation

Charters—Eligible secondary schools (see Article III) may charter a chapter and activate by submitting a completed Tri-M Chapter Activation form and appropriate fee to NAFME.

Renewal—Once chartered, chapters are expected to activate annually by submitting a completed Tri-M Chapter Activation form and appropriate fee to NAFME. Chapters become inactive at the end of the school year and remain inactive until an activation form and appropriate fee is received by NAFME. Only active chapters are eligible to order Tri-M insignia merchandise.

Reactivation—Chapters that have lapsed more than one year may reactivate at any time by submitting a completed Tri-M Chapter Activation form and appropriate fee to NAFME. If a school is unsure if it has a Tri-M charter, it may contact NAFME for direction.

Deadlines—Deadlines will be indicated on current activation forms. **Membership Materials**—Once a chapter is activated, the members may purchase membership materials and insignia items through the Tri-M catalog, available from NAFME.

Article VIII—Membership

Categories—Tri-M membership categories include active, alumni, and honorary.

Active—Active members are any students accepting membership in a currently active Tri-M chapter. Membership is either Senior or Junior, depending on the chapter's classification (see Article II). Active members have a voice and a vote in chapter affairs.

Alumni—Upon graduation, active members become alumni members. Alumni members shall have no voice or vote in chapter affairs.

Honorary—Chapters shall reserve the right to bestow honorary membership to guest clinicians, school officials, principals, teachers, Tri-M advisors, adults, or students with disabilities who are unable to fully meet the active-member criteria. **Any student who is eligible for active membership is not eligible for an honorary membership. At the discretion of the advisor, a home school student may join the local chapter as an honorary member with voting rights.**

Honorary membership is awarded by the chapter advisor in recognition of achievement and/or outstanding service rendered to the chapter in keeping with the purpose of the Tri-M Music Honor Society. Honorary members have no voice or vote in chapter affairs.

Article IX—Active Member Selection

Selection Responsibility—The Tri-M advisor is responsible for candidate selection. Advisors may coordinate a faculty committee to designate Tri-M student candidates, or they may make the selections alone.

Selection Procedure Notice—A written description of the selection procedure shall be made available in a timely fashion to all music students and their parents prior to candidate consideration. The selection procedure shall be consistent with articles of these Tri-M Program Guidelines.

Candidate Eligibility—To be eligible for membership, the candidate must be a member of those classes designated as eligible in the local chapter bylaws. Candidates must have been in

attendance at the school for the equivalent of one semester. The semester rule may be waived for a transfer student if the advisor receives a positive recommendation from the student's previous music teacher.

Membership Criteria—Candidates are selected from school music students that exhibit exceptional scholarship, leadership, service, and character. Tri-M member consideration should not be limited to any one segment of a music program (such as band, chorus, etc.). The following criteria may be raised at the discretion of the chapter advisor.

- **Music Participation**—Candidates must have been enrolled in a school-sponsored music ensemble and/or class for at least one semester of the current school year.
- **Academic Achievement**—Candidates must have maintained for the previous semester at least a A average grade or equivalent in music, with at least a B average grade or equivalent in other academic subjects. Local chapters may make exceptions these requirements at the discretion of the chapter advisor with school principal's approval.
- **Leadership**—Leadership roles in both school and community may be considered as long as they can be verified.
- **Service**—Service roles in both school and community may be considered as long as they can be verified. Service activities include any actions undertaken by the student that are done with or on behalf of others without any direct financial or material compensation to the individual performing the service.
- **Character**—For Tri-M consideration, character may be considered, but judgment should be free of speculation and rumor. One description of character is a person who demonstrates respect, responsibility, trustworthiness, fairness, caring, and citizenship. Chapters are encouraged to take this model and modify it to meet their local needs. Any definition used for candidate selection should be written into the chapter's local bylaws and referred to often.

Non-Selection—Tri-M membership is an honor bestowed upon a student as a privilege, not a right. Special efforts should be made to explain the selection process to those music students who are academically eligible yet not selected for candidacy.

Selection Review—Tri-M and NAFME shall not review the judgment of the chapter advisor or any committee involved regarding selection of individual members.

Article X—Lapsed Membership

Lapsed membership is not a permanent dismissal.

Annual Review—Members and their eligibility for Tri-M membership may be reviewed on an annual basis. When and how these reviews are done shall be clearly outlined in the local chapter bylaws and shall be made available in a timely fashion to all members and their parents. If a current member does not or cannot meet the academic or music criteria necessary to be considered a Tri-M member, his or her membership will lapse in good standing.

Lapsed Member Rights—Lapsed members are allowed to retain all insignia items earned during the year or years that they met all Tri-M criteria. They retain the right to claim Tri-M membership during that year or those years of membership for the purposes of college applications, resumes, or other such documents.

Reinstatement—Lapsed members shall be reinstated upon once again meeting all Tri-M membership criteria established in these Tri-M Program Guidelines and outlined in any local chapter bylaws.

Article XI—Dismissal

Dismissal is a permanent revocation of Tri-M membership without the option of reinstatement.

Dismissal Responsibility—The chapter advisor, in compliance with these Tri-M Program Guidelines, shall determine the procedure for dismissal. Written documentation of the dismissal procedure shall be available to interested parties.

Dismissal Criteria—Dismissal is warranted by flagrant violation of school rules or criminal law. A member may be dismissed without warning.

Insignia Surrender—Any member who is dismissed due to flagrant violation of school rules or criminal law shall surrender all Tri-M insignia items to the chapter advisor.

Dismissal Appeal—A member who has been dismissed may appeal the decision. The principal of the school shall assign an impartial faculty committee of three or more to review the appeal. The same rules that would be used for a disciplinary appeal in the school district shall apply.

Review of Appeal—Tri-M and NAFME shall hear no appeals in dismissal cases.

C. CHAPTER PERSONNEL

Article XII—The Chapter Advisor

Primary Advisor—The primary chapter advisor:

- Shall be a member of the music faculty or the principal of that school
- Is encouraged to be a full, active member of NAFME
- Shall receive all communication from NAFME and the Tri-M national office
- Shall regularly confirm that NAFME has current contact information for the advisor and his or her chapter
- Has the option to designate co-advisors to assist with the operation of the chapter
- Shall be responsible for the actions of these designated co-advisors
- Has no term limit for being Tri-M advisor

Co-advisors—Co-advisors are selected by the primary advisor and can be any adult willing to help with the operation of the chapter. There is no limit to the number of co-advisors a chapter may have, but only the primary advisor will be listed with NAFME.

Advisor Duties

- The chapter advisor shall select candidates for membership or oversee a faculty committee to select candidates for membership.
- The chapter advisor shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.
- The chapter advisor shall maintain, or oversee chapter officers in maintaining, files on membership, chapter history, activities, and financial transactions.
- The chapter advisor shall attend all chapter executive committee and chapter meetings.
- The chapter advisor shall submit a previous year member count to NAFME on the chapter activation form.
- The chapter advisor shall regularly review the actions of each member to ensure compliance with Tri-M standards and obligations.
- The chapter advisor shall help the chapter officers understand and carry out their duties.

Article XIII—Chapter Officers

(positions may be modified or added at the discretion of the advisor)

Function—Chapter officers should act as chapter leaders, serve as role models for chapter members, and assist the advisor in the management of chapter affairs and activities.

Selection—The chapter officers may be nominated and elected by the chapter members, selected by the advisor, or selected by any other means decided by the chapter. Any method for chapter officer selection should be clearly outlined in the local chapter bylaws.

President—The chapter president will lead the members toward the attainment of the goals of the chapter and of the Tri-M Music Honor Society. The president will preside at all meetings of the chapter and of the executive committee. The president and the other officers will conduct the induction ceremony for new members and hold an election to appoint new officers to preside the following year. The job description of the chapter president may be edited or enhanced to meet chapter needs and should be clearly outlined in the local chapter bylaws.

Vice President—The chapter vice president shall preside at all meetings of the chapter in the absence of the president, and it will be his or her duty to assist the president. If programs, special projects, or activities are planned in addition to the membership presentation ceremony, he or she will also serve as program chairperson. The job description of the chapter vice president may be edited or enhanced to meet chapter needs and should be clearly outlined in the local chapter bylaws.

Secretary—The chapter secretary is responsible for all correspondence of the chapter and will keep an accurate record of attendance, minutes, and all transactions and meetings of the chapter. The secretary will also serve as social chairperson. The job description of the chapter secretary may be edited or enhanced to meet chapter needs and should be clearly outlined in local chapter bylaws.

Treasurer—The chapter treasurer shall keep an accurate record of all monies received and disbursed, any membership fees paid to the honor society, and all membership pins, cards, certificates, and insignia items secured from the national office. He or she will report at each meeting the receipts, disbursements, and cash balance on hand. The chapter advisor should make an audit of the treasurer's records at the end of each semester. The treasurer will also serve as membership chairperson. The job description of the chapter treasurer may be edited or enhanced to meet chapter needs and should be clearly outlined in the local chapter bylaws.

Historian—The chapter historian shall keep a comprehensive record of all programs presented by the chapter and its members, including pictures and news clippings; serve as publicity chairperson; and be responsible for compiling the chapter's entry for Chapter of the Year. The job description of the chapter historian may be edited or enhanced to meet chapter needs and should be clearly outlined in the local chapter bylaws.

Other Officers—Chapters may have additional officer positions if their chapter members or the chapter advisor deem it appropriate and necessary. The job descriptions of other officers should be clearly outlined in the local chapter bylaws.

Article XIV—Chapter Executive Committee

Composition—The chapter executive committee shall consist of the chapter officers and the chapter advisor.

Duties—The chapter executive committee shall supervise chapter affairs between business meetings, make recommendations to the chapter, and determine and perform other duties as specified in the local chapter bylaws.

Accountability—All actions and recommendations of the chapter executive committee shall be subject to the review of the chapter membership.

Responsibilities—The chapter executive committee shall be responsible for ensuring that chapter activities and procedures follow school policy and regulations.

Quorum Requirement—A majority of the officers and the chapter advisor constitute a quorum.

D. CHAPTER ACTIVITIES

Article XV—Meetings

Times—Each chapter shall have regular meetings during the school year on days designated by the executive committee and in accordance with school policy and regulations.

Frequency—The frequency of the meetings (e.g., weekly, monthly, bimonthly) shall be designated in the local chapter bylaws.

Special Meetings—The chapter president or other designated student leader may call special meetings approved by the executive committee.

Meeting Decorum—Chapters shall conduct meetings according to Robert’s Rules of Order, Newly Revised (Perseus Publishing) in all points not expressly provided for in these Program Guidelines or the local chapter bylaws.

Article XVI—Local Activities

Chapter Projects—NAFME recommends, but does not mandate, that each chapter determine one or more service projects for each year.

Chapter Participation—All members shall regularly participate in any chapter project(s).

Chapter Project Characteristics

- Fulfill a need within the school or community
- Have the support of the administration and the faculty
- Are appropriate and educationally defensible
- Are well-planned, organized, and executed

Member Projects—NAFME recommends, but does not mandate, that each member select a leadership project to complete during the current school year.

Member Project Examples

- Accept any nomination for a leadership position within the chapter.
- Give music lessons or rehearse music ensembles for peers or younger musicians in school feeder programs.
- Chair a committee for a chapter project.
- Give an informative presentation to the chapter utilizing a unique musical interest or talent.
- Lead a small ensemble in performance or perform as a soloist.
- Work on other advisor-approved music leadership projects.

Publicity—Each chapter shall publicize any projects in a positive manner through local, state, and national media where appropriate.

Article XVII—Regional Activities

Production—Tri-M chapters are encouraged to offer regional (e.g., citywide, district, county, state, divisional, etc.) activities, sessions, conferences, and leadership opportunities for area Tri M students.

Host Responsibility—A local chapter’s school, a school district, a state MEA, or other like entity must be designated as the host for any regional activity and be liable for all activities involved.

Promotion—All promotion of regional activities shall include the name of the Regional Activity Host responsible for the event. Regional activities may be listed as Tri-M activities as long as the responsible Regional Activity Host is listed in the title (e.g., “Kansas MEA Tri-M Conference”).

Complete and submit a Tri-M Event Responsibility Form

Liability—Unless NAFME and Tri-M produce and manage an event, they shall not be held accountable for anything associated with that event.

Article XVIII—Liability

Insurance—Each Tri-M local chapter or Regional Activity Host is expected to confirm that their institution or organization maintains appropriate and sufficient levels of insurance to protect everyone involved in any Tri-M event for acts, omissions, and injuries arising directly or indirectly from their operations.

Accountability—NAFME or Tri-M shall not assume or be liable, responsible, or accountable for damages or errors in judgment by Tri-M local chapters or by Regional Activity Hosts.

Binding Agreements—Tri-M local chapters or Regional Activity Hosts cannot make Tri-M or NAFME an agent, legal representative, subsidiary, joint venture associate, partner, employee, or similar entity for any purpose whatsoever without the express written consent of Tri-M and NAFME.

Obligations—Tri-M local chapters or Regional Activity Hosts are not authorized to make any contract, agreement, warranty, or representation; incur any debt or obligation on behalf of or in the name of Tri-M or NAFME; or obligate NAFME in any way without the express written consent of Tri-M and NAFME.

E. NATIONAL, DIVISION, AND STATE CHAIRS

Article XIX—National Tri-M Advisory Council

Composition—The National Tri-M Advisory Council is an ex officio council comprising a national chairperson, an immediate past national chairperson, a national chair-elect, a division chairperson from 1 each of the NAFME geographic divisions, and a state chairperson from each of the federated state music educators associations.

Purpose—The National Tri-M Advisory Council shall:

- Promote and encourage the participation by secondary schools and their students in the Tri-M Music Honor Society
- Support the continued growth of the Tri-M Music Honor Society
- Develop an agenda for council meetings to interpret the Tri-M Music Honor Society's goals and objectives as they apply to members and implement processes with which the council can accomplish its mission
- Act as liaison between local chapters, state NAFME affiliates, NAFME headquarters staff, and the NAFME National Executive Board
- Implement a system that enhances communication between Tri-M participants
- Plan and coordinate activities at state, division, and national conferences for the promotion of the Tri-M Music Honor Society and the recognition of its members

Article XX—National Chairperson

Term—The national chairperson serves a two-year term in conjunction with the NAFME president as the advisor of the Tri-M Music Honor Society and a consecutive two-year term as immediate past national chairperson.

Qualifications

- Full, active member of NAFME
- Elected national chair-elect two years prior to taking office
- Individual who is or has been a successful Tri-M chapter advisor
- Fully acquainted with the Tri-M Music Honor Society and its structure, activities, and programs
- Interested in the growth of Tri-M as an essential facet in the recognition of student achievement

Responsibilities

- Serves as the chairperson of the National Tri-M Advisory Council
- Serves as a member of the NAFME National Assembly
- Acts as a liaison with the national president of NAFME
- Plans and implements functions of the Tri-M Music Honor Society in coordination with the NAFME national office
- Maintains communication with the other chairpersons of the council, NAFME staff, and chapter advisors
- Serves as the nominating committee chairperson for the election of the national chair-elect

- Develops the agenda and presides at the meeting of the National Tri-M Advisory Council held during the NAFME National In-Service Conference
- Plans and coordinates the activities of the Tri-M Music Honor Society for the next NAFME national conference

Article XXI—National Chair-Elect

Term—The national chair-elect is elected by the National Tri-M Advisory Council and serves a two-year term, in conjunction with the NAFME president-elect, in preparation for a two-year term as the national chairperson and ultimately a two-year term as the immediate past national chairperson. This position is a six-year commitment and follows the consecutive terms of the NAFME president’s obligations. Upon taking office, it is advised that the chair-elect resign any other Advisory Council positions he or she holds at that time.

Qualifications

- Full, active member of NAFME
- Able to assume the duties and responsibilities of the national chairperson in the event that the national chairperson is unable to fulfill his or her duties and responsibilities
- Division or state Tri-M chairperson within two years prior to holding office
- Individual who is or has been a successful Tri-M chapter advisor
- Fully acquainted with the Tri-M Music Honor Society and its structure, activities, and programs
- Interested in the growth of Tri-M as an essential facet in the recognition of student achievement

Responsibilities

- Serves as advisor to the national chairperson
- Acts as a liaison with the national president-elect of NAFME
- Assists in planning and implementing functions for the Tri-M Music Honor Society in coordination with the NAFME national office including possible activities during an NAFME national conference or event
- Maintains communication with the other chairpersons of the council, NAFME staff, and chapter advisors
- Serves on the nominating committee for the election of the national chair-elect
- Accepts other duties and responsibilities as assigned by the National Tri-M Advisory Council and the national chairperson
- Verifies the election results of the incoming national chair-elect.

Eligibility—Division and State Tri-M Chairpersons serving within two years prior to the election are eligible to hold the office of national chair-elect.

Nominating Committee—The outgoing national chairperson, national chair-elect, immediate past chairperson, and the division chairpersons shall act as the nominating committee for the election.

Nomination Process—The NAFME national office shall distribute a list containing the names of the division and state chairpersons to the nominating committee on or before January 15th of the election year. Each member of the nominating committee shall return a first, second, and

third choice for nomination to be received by NAFME no later than February 28th of the election year. The chairpersons receiving the most nominations are informed prior to the election for their consent to run.

Voting—The process shall be conducted by a method consistent with NAFME National election practices. An election is determined when a candidate receives the majority of votes. The elected candidate shall be declared the new national chair-elect for the coming biennium. According to the NAFME Constitution and Bylaws, Robert’s Rules of Order, Newly Revised governs all NAFME national business meetings.

Article XXII—Immediate Past National Chairperson

Term—The immediate past national chairperson serves a two-year term in conjunction with the NAFME immediate past president as an advisor to the Tri-M Music Honor Society.

Qualifications

- Full, active member of NAFME
- Previous national chairperson
- Individual who is or has been a successful Tri-M chapter advisor
- Fully acquainted with Tri-M Music Honor Society and its structure, activities, and programs
- Interested in the growth of Tri-M as an essential facet in the recognition of student achievement

Responsibilities

- Serves as ex officio advisor to the National Tri-M Advisory Council
- Acts as a liaison with the immediate past national president of NAFME
- Assists in planning and implementing functions for the Tri-M Music Honor Society in coordination with the NAFME national office
- Maintains communication with the other chairpersons of the council, NAFME staff, and chapter advisors including possible activities during an NAFME national conference or event
- Accepts other duties and responsibilities as assigned by the National Tri-M Advisory Council and the national chairperson
- Serves on the nominating committee for the election of the national chair-elect

Article XXIII—Division Chairpersons

Term—Each division chairperson is appointed by his or her NAFME division president to serve a two-year term in conjunction with the appointing president. The division chairperson serves as advisor and coordinator for the state chairpersons and state activities within his or her division while providing continuity and communication between the state and national levels.

Qualifications

- Full, active member of NAFME
- Individual who has served as a state chairperson
- Individual who is or has been a successful Tri-M chapter advisor
- Fully acquainted with the Tri-M Music Honor Society and its structure, activities, and programs

- Interested in the growth of Tri-M as an essential facet in the recognition of student achievement

Responsibilities

- Serve as members of the National Tri-M Advisory Council
- Promote and coordinate activities of the Tri-M Music Honor Society at the division level
- Work with their NAFME division president to further Tri-M within the division
- Assume responsibility for planning and implementing the activities and sessions for Tri-M members at division conferences
- Encourage leadership training for chapter advisors in the division to ensure proper operation and development of Tri-M Music Honor Society chapters
- Provide information concerning division activity of Tri-M to the national chairperson and NAFME
- Encourage the formation of chapters within the division
- Serve on the nominating committee for the election of the national chair-elect
- Maintain a follow-up program, establish personal contact, and offer encouragement and assistance to all chapters in the division
- Encourage the appointment of qualified state chairpersons within the division

Article XXIV—State Chairpersons

Term—Each state chairperson is appointed by his or her state music educators association president to serve a two-year term in conjunction with the appointing president. He or she serves as advisor and coordinator for the chapter advisors and Tri-M activities within his or her state and provide continuity and communication between the chapter and state levels.

Qualifications

- Full, active member of NAFME
- Individual who is or has been a successful Tri-M chapter advisor
- Fully acquainted with the Tri-M Music Honor Society and its structure, activities, and programs
- Interested in the growth of Tri-M as an essential facet in the recognition of student achievement

Responsibilities

- Serve as members of the National Tri-M Advisory Council
- Promote and coordinate activities of the Tri-M Music Honor Society at the state level
- Work with the state music educators association president to further Tri-M within the state
- Assume responsibility for planning and implementing the activities and sessions for Tri-M members at state conferences
- Encourage leadership training for chapter advisors in the state to ensure proper operation and development of Tri-M Music Honor Society chapters
- Provide information concerning state activity of Tri-M to division chairpersons and board of directors of the state music educators associations



- Encourage the formation of chapters within the state
- Maintain a follow-up program, establish personal contact, and offer encouragement and assistance to all chapters in the state
- Submit chapter news, articles, and reports concerning the Tri-M Music Honor Society to state journals and NAFME
- Visit local chapters whenever possible

F. AMENDMENTS

Article XXV—Amendments

NAFME and its executive staff may alter or amend these Tri-M Program Guidelines at any time.